



**FEI™ ENDURANCE**

# Schedule Guidelines 2019

## Contents

INTRODUCTION .....	3
GENERAL REMARKS: .....	4
FEI SCHEDULE – ENDURANCE 2018 .....	4
I. DENOMINATION OF THE EVENT .....	4
IV. GENERAL INFORMATION .....	4
V. OFFICIALS .....	5
VI. INVITATIONS .....	7
VII. ENTRIES .....	7
IX. COMPETITION DETAIL .....	8
XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .....	10
XIV. ADDITIONAL INFORMATION .....	10
XV. ANNEXES .....	10

## INTRODUCTION

Dear National Federations,

The FEI Endurance & Driving department is very pleased to provide you with the FEI Endurance Schedule Guidelines for 2019.

The aim of these Guidelines is to help you with the process of completing the 2019 Endurance Schedules, while ensuring the coherence of all versions of the Draft Schedules until their final approval.

Here below you will find some general guidelines to follow and more specific ones corresponding to the chapters of the 2019 Endurance Schedule.

Some screenshots with highlighted text in yellow colour have been used as examples, in order to facilitate the process.

We hope that you will find these guidelines useful and we thank you for your continued collaboration.

Please Note: all screenshots are displayed as examples only.

Should you have any questions or difficulties regarding the FEI Endurance Guidelines, please do not hesitate to contact the FEI:

Marc Chovelon: [marc.chovelon@fei.org](mailto:marc.chovelon@fei.org)

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**GENERAL REMARKS:**

- 1) Please always make modifications on the most recent version of the schedule sent from the FEI.
- 2) Please use a color/highlighter for every modification you make in the schedule.

**FEI SCHEDULE – ENDURANCE 2019**

**I. DENOMINATION OF THE EVENT**

- Every competition of the event must figure in relation to the FEI approved Calendar. Please check that all your competitions listed in the schedule match with the ones approved on the FEI Calendar: <https://data.fei.org/Calendar/Search.aspx>

Show	NF	Start Date	End Date	Events
Haywood Oaks	GBR	28/04/2017	30/04/2017	CEI1* 80, CEI2* 120

- If a competition is not listed and needs to be added or if one needs to be removed, please send a Calendar Form modification from your respective NF to the FEI in due time by contacting the FEI Calendar department ([calendar@fei.org](mailto:calendar@fei.org)).

**IV. GENERAL INFORMATION**

- Please make sure that the members of the organizing committee and the Event Director are not listed as officials for the event, as per art. 824 of the [FEI Endurance regulations](#), as per the Codex for Officials. Any conflict of interest must be avoided.

## V. OFFICIALS

➤ Panel of officials:

If several competitions are held on the same day:

It is requested to have the same panel of officials, for all competitions: Ground Jury President, Technical Delegate, Chief Steward, President of the Veterinary Commission and President of the Treating Vet commission. The highest star rated competition must be taken into consideration in order to complete the list of officials.

➤ Check of officials:

Please complete the Officials table based on the [FEI Endurance regulations](#) (article 825 & Annex 1) and depending on the star rating level of your event (CEI\*, CEI2\*, CEI3\*).

A useful tool is also the "Officials in Endurance" list, which is updated on a daily basis: [https://data.fei.org/OffListRpts/OfficialsByDisc\\_E.pdf](https://data.fei.org/OffListRpts/OfficialsByDisc_E.pdf) to insure your official is dully star rated and can be appointed. Please check the conformity and matching of the FEI ID numbers with the names of officials. In addition, make sure that the column NF in the officials' table which you complete in the schedule corresponds to the official's National Federation and not to his nationality.

➤ Contact of officials:

Do not forget to add the email contact details of all officials mentioned with an asterisk (\*), including the doctor and the farrier (preferably phone number for these ones).

➤ Ground Jury:

- From CEI3\* rated events, the Foreign Judge can be from the same country, provided that he comes from a different time zone (art. 825 [FEI Endurance regulations](#)).
- The Technical Delegate can be appointed as a member of the Ground Jury panel (including Foreign Judge function) but cannot combine the function of President of the Ground Jury, (art. 825.3.4/4.4/4.10 [FEI Endurance regulations](#)). He is the only Official allowed to combine 2 functions: TD and Jury member.

Ground Jury Member	10059999	Pierre Fernand	SUI	4*√
Technical Delegate	10059999	Pierre Fernand	SUI	4*√

➤ Veterinary Commission:

- Only “FEI Permitted Treating Veterinarians” (PTV) are allowed to be listed as national Veterinarians. If not, the FEI ID should be created with the PTV online exam which gives a valid Permitted Treating Veterinarian document.
- From CEI2\* rated events and higher, the Foreign Veterinarian can be from the same country, provided that he comes from a different time zone (art. 825 [FEI Endurance regulations](#)). If this is the case, make sure to inform us about this.

FEI Veterinary (VR Art 1013)	Foreign	<b>Foreign Veterinary Delegate</b>	10088888	Melissa Smith	USA (Pacific)	3*√
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➤ Treating Veterinary Commission:

For CEI1\* and CEI2\* events with one Endurance Treating Veterinarian maximum horses to be entered are 50 (art.825.4.3/9).

For CEI3\* events with one Endurance Treating Veterinarian maximum horses to be entered are 30 (art. 825.3.3), [FEI Endurance regulations](#).

- Consecutive appointment: The Veterinary Commission President and the Foreign Veterinary Delegate (FVD) must not have officiated in the exact same event for more than three consecutive years, without taking at least one year break, according to the [FEI Veterinary rules](#), art. 1013.16.
- We remind you that an official cannot be at the same time in the Veterinary Commission and in the Treating Veterinarian Commission.

**VI. INVITATIONS**

- B) CEIs: do not forget to complete the number of horses per competitor (max.2) and if the invitations are open to all countries or restricted. If restricted, a list of the NFs concerned by the invitation must be published.
- All the NFs must have the same number of competitors allowed.

<b>VI. INVITATIONS✓</b>	
1. <b>General</b>	
<b>a) Championships&amp; CEIOs</b>	
Please refer to Art. 817	
<b>b) CEIs</b>	
Country invited	<b>Open</b>
Number of competitors per country	<b>Open</b>
Number of horses per competitor (max 2.)	<b>2</b>

**VII. ENTRIES**

**1. ENTRY DATES and ENTRY FEE:**

**Definite entries:** Definite entries must reach the OC at the latest four days preceding the beginning of the Event, according to article 818.5.3 of the [FEI Endurance regulations](#). Is considered the day of the event as the day of the competition.

**Last substitution date and time:** is 1h prior to the first vet inspection. If there are several days of competitions, a different day of vet inspection must be indicated and then a different date/time for the last substitution options, according to article 821.1.2 [FEI Endurance regulations](#)

**Entry FEE:** Please complete the amount. If there is not, it should be notified clearly.

<b>1. ENTRY DATES and ENTRY FEE:</b>	
<b>Definite entries</b>	<b>5-1-2017</b>
<b>Last substitution date and time (1h prior to the first vet inspection)</b>	<b>8-1-2017 2:00 pm</b>
<i>(Entries have to be in accordance with art. 818 of Endurance Rules and art. 116 of the General Regulations)</i>	
<b>Entry Fee</b>	<b>300 AED</b>

**4. ADDITIONAL FEES/CHARGES BY THE ORGANISER:**

EADCMP Fee:	Included in entry fee <input type="checkbox"/>	Not included in entry fee <input type="checkbox"/>
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Please choose by ticking the box concerned.

**IX. COMPETITION DETAIL**

**1. COMPETITION**

- Please choose if it will be a team or individual competition and complete all the rest of the information asked.
- Please indicate if the time limit includes the holding time or only the riding time. A speed average is highly appreciated.
- Type of ground must be completed in accordance with explanation on [Notes for Guidance](#) on our website.
- Team competition have to be notified in case of CEIO registration in the FEI calendar. For standard CEI events, only Individual competitions can be considered.

**IX. COMPETITION DETAIL✓**

**1. COMPETITION**

Team	<input type="checkbox"/>	Individual	<input checked="" type="checkbox"/> Yes
Time limit	<b>Minimum Speed 14 kmph</b>		
Starting method	<b>Mass</b>		
Type of ground	<b>Desert</b>		
Altitude differentials	<b>Minimal</b>		



**2. MINIMUM DISTANCE PER DAY**

- Please complete the km and hold time for every phase in taking into account that:

Phases:

All 160 km rides must have a minimum of **6 phases**. If less, a written agreement must be provided from the TD and the President of the Vet Commission (Art. 800.2.3) [FEI Endurance regulations](#)

Holds:

- For **CEI1\* & 2\***: at least one timed hold not shorter than 40 minutes.
- For **CEI3\*, 4\* & 5\*** at least one hold not shorter than 50 minutes.
- Hold times must meet a minimum ration of 1 min per km completed (each phase).

Km:

- No phase may exceed 40 km and be less than 16 km.

Event:	CEI1* 80 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	40	40 min
2	22	40 min
4	18	Into finish
total KM	80 Km	

**3. PLACE AND TIME OF START**

- Please complete the table and make sure that there is at least 15 minutes difference between the start of each competition. (For example CEI1\* 6:00, CEIYJ1\* 6:15).

Event	Day of competition (Day/Month)	Time of Start	Place of competition
CEI*	8/12/2016	8:00 h	Santa Susanna
CEI***	9/12/2016	7:30 h	Santa Susanna
CEI**	9/12/2016	8:30 h	Santa Susanna

It is still possible for CEN and CEI competitions to start together, providing the mutual agreement of the PGJ and the TD. See [notes for guidance](#).

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

- Please complete at least:

Points 1, Stables: compulsory for CEI3\* events or multiday events. For 1 and 2\*, must be notified if stabling is available and in agreement with the FEI Veterinarian stabling regulation.

Point 2, Timing Device, Name of Manufacturer: Name must be completed so you can check there is no conflict of interest with the Officials appointed.

Point 3, Advertising & Publicity: Please tick the correct box "allowed" or "not allowed".

Point 5, Horses/Ponies transport: Please complete if the transport expenses is at the charge of the organizer or not.

## **XIV. ADDITIONAL INFORMATION**

### **6. PRIZE MONEY DISTRIBUTION:**

#### **6.1 Total Prize Money**

- Please complete the exact amount of prize money: total & breakdown, considering that the 1<sup>st</sup> prize must not exceed 1/3 of the total.
- If there is no prize money, please indicate it.

#### **6.2 Best Condition Award**

- If there is a Best Condition Award, please indicate it.

#### **6.3. Awards:**

- Please choose the type of award that will be distributed (for example: medals, certificates, plaques, rosettes, etc.). It is compulsory to provide an Award, Art. 826.1 of the [FEI Endurance regulations](#).

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

- Please add at least one person with FEI ID and full contact details that will have access to the FEI Entry System, as ADMIN right.
- There is also the possibility to have only a CONSULT right for some members of the organizing committee. If so, you need to indicate it.
- In case the person does not have a FEI ID, the FEI might be able to create it for him/her, providing you enter a valid Email Address.